

CONSTITUTION OF THE EAST KILBRIDE RUGBY FOOTBALL CLUB

1. NAME

“THE EAST KILBRIDE RUGBY FOOTBALL CLUB” being the rugby section of the EAST KILBRIDE SPORTS CLUB, hereinafter referred to as “THE CLUB”

2. OBJECTIVES

The objectives of the Club shall be: -

- a) to provide facilities for and to promote and foster participation and interest in the game of rugby in East Kilbride and its environs;
- b) to sponsor and encourage players of all ages gender and abilities to play the game of rugby;
- c) by example to encourage true sportsmanship, and
- d) to raise funds for inter alia the foregoing purposes.

3. MEMBERSHIP

- a) Membership is open to all of the community and will include membership of the East Kilbride Sports club.
- b) The Committee of Management shall have the power to confer upon any person the distinction of honorary membership and honorary life membership in recognition of services rendered to the Club or for any other reasons which commend themselves to the committee, subject to confirmation at the next Annual General Meeting of the Club.

4. EQUITY

- a) The Club is committed to ensuring that equity is incorporated across all aspects of its operations. The Committee of Management is responsible for overseeing fairness in our sport, equality of access, recognising inequalities and taking steps to address them. Our aim is to ensure that rugby is equally accessible to everyone in society.
- b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of rugby, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- c) The Club is committed to everyone having the right to enjoy rugby in an environment free from threat of intimidation, harassment and abuse.

- d) All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

5. PLAYING DRESS

The Club jersey will be gold and black with black shorts and black hose with gold hoops.

6. MANAGEMENT

- a) The Office Bearers of the Club shall consist of a President; up to 2 vice presidents; a Secretary; a Treasurer; Academy Director and Academy Secretary. The Academy Director and Secretary will be elected each year at the Academy AGM.

The affairs of the Club shall be managed by a Committee of Management consisting of the immediate Past President, the Office Bearers, the Captain of the first fifteen, a Social Convener, three (3) other members of the Club to fill positions of Match Secretary, Equipment Convener, and Membership Convener.

The Committee of Management will also have a representative from any other stakeholder group within the Club such as Ladies or Inclusive Rugby as these develop. These positions will be elected each year by the stakeholder group.

- b) One (1) other member shall be under 21 years of age, elected annually at the Annual General Meeting.
- c) The Committee of Management shall be elected annually at the Annual General Meeting of the Club and members of the retiring Committee of Management shall be eligible for re-election.
- d) The Committee of Management shall be empowered to appoint the Club Coach for the coming season.
- e) The Committee of Management shall be empowered to fill casual vacancies which occur in their numbers during the year. The appointments so made shall be submitted for confirmation at the next General Meeting of the Club.
- f) In the absence of the President and Vice President at the meeting of the Committee of Management, those present may choose one of their number to preside in his place. The Chairman at any meeting of the Committee of Management shall have a casting vote as well as a deliberate vote.
- g) All property of the Club shall be vested in the Committee of Management for the time being who are hereby indemnified by the Club against any claim or demand in respect of any liability properly incurred on behalf of the Club.

- h) The Committee of Management shall have sole control of the finance of the Club and shall regulate expenditure. No expenses shall be incurred without the express sanction of the Committee of Management. All accounts shall be presented to the Committee of Management before payment.
- i) The Committee of Management shall be empowered to appoint from time to time as they deem necessary such Sub-Committees for such purposes and such powers as may be required. Membership of such Sub-Committees shall not be restricted to membership of the Committee. All Sub-Committees shall report their proceedings to the Committee of Management at the next meeting thereof.
- j) The Committee of Management shall be empowered to appoint two of their members to sit on the Management Committee of the East Kilbride Sports Club.

7. ACADEMY

- a) Mini and Midi age group sections will operate under the stewardship of East Kilbride Rugby Football Club to ensure the future playing population of the Club, and to advance and foster the spirit and ethos of the game of rugby within the town.
- b) Each section will have its own management and coaching structure, and each will have a representative on the Committee of Management.

c) Academy Secretary

The Academy Secretary shall convene all general and special meetings of the members of the Academy, meetings of the Academy Committee of Management, and any of the Sub-Committees. He, or his nominated deputy, shall attend all such meetings and take minutes of the proceedings. He shall also correspond with members and others on all matters connected with the Academy excepting such as are under control of either the Academy Treasurer or Fixture Secretaries. He shall manage the gathering of Membership Fees.

- c) Each section will present end of year accounts to the Committee of Management.

8. CAPTAIN OF THE FIRST FIFTEEN

The Captain of the first fifteen for the following year shall be elected at the Annual General Meeting of the Club by the vote of all the members present at the meeting. Should these positions be vacated during the year, a special meeting of the Club shall be convened to elect a replacement.

9. **CAPTAINS OF OTHER FIFTEENS**

Captains of the other fifteens shall be elected at the Annual General Meeting of the Club by the vote of all members present at the meeting. The Captains of these fifteens will recognise that they will not under normal circumstances play for another fifteen when the team of which they are Captain is playing. Should any of these positions be vacated during the year, the Management Committee shall be empowered to appoint a temporary or permanent successor as they see fit.

10. **DUTIES OF THE OFFICE BEARERS**

a) **Secretary**

The Secretary shall convene all general and special meetings of the members of the Club, and meetings of the Committee of Management, and any of the Sub-Committees. He or approved deputy shall attend all such meetings and take minutes of the proceedings. He shall also correspond with members and others on all matters connected with the Club excepting such as are under control of the Treasurer and Match Secretary. Further, in conjunction with the Treasurer, he shall be responsible for obtaining and allocating tickets for International and other representative Rugby Union games.

b) **Treasurer**

The Treasurer shall be responsible for controlling the finances of the Club on a day to day basis. He shall keep a record of all transactions throughout the season and shall present the audited accounts and balance for the past season at the Annual General Meeting.

d) **Child Protection Officer**

The Club operates a Child Protection Policy and as such a member will be given the post of Child Protection Officer. The Committee will appoint this person.

11. **MEETINGS**

- a) The Annual General Meeting of the Club shall be held no later than six weeks after the end of the financial years on an evening of which due notice shall be given to the members by the Secretary of at least fourteen (14) days before such meeting.
- b) The Committee of Management may on their own authority **or** must rely on the requisition of twenty members of the Club convene a General Meeting of the Club of which no less than fourteen (14) days notice shall be given to members. Each notice shall state the time, place and object of the proposed meeting and no other business other than that mentioned in the Notice shall be discussed at the meeting.

- c) Twelve members shall form a quorum at all General Meetings of the Club, and if a quorum does not assemble within a quarter of an hour after the time fixed for the meeting, the meeting shall stand adjourned. Notice of all adjourned meetings shall be sent by the Secretary to each member at least twenty four hours previous to the holding of the adjourned meeting.
- d) All questions except where otherwise provided by the bye-laws shall be decided at a meeting by a majority of votes given by a show of hands or in such other manner as the meeting by a show of hands may decide.

12. **SUBSCRIPTIONS**

Subscriptions will be fixed for the following season at the Annual General Meeting. These will become due prior to the beginning of the season. Any members who have not paid their subscription by 30th August of that year will be suspended from all Club activities.

The Management Committee have the power to set the Life Membership fee to be endorsed at the Annual General Meeting each year.

13. **SUBSCRIPTIONS TO THE EAST KILBRIDE SPORTS CLUB**

Any member who has not paid his subscription to the East Kilbride Sports Club within the time limits set by that Club, will be suspended until such time as he is reinstated as a member of East Kilbride Sports Club.

14. **AUDITORS**

An auditor shall be appointed by the Committee of Management and agreed by the members at the Annual General Meeting.

15. **ALTERATION OF THE CONSTITUTION**

The constitution of the Club shall not be altered in any way without the consent of two-thirds majority of members obtained at a General Meeting of the Club. Notice of any proposed alteration shall be given to the Secretary at least fourteen days before such meeting. Any alteration of the Constitution made at such a meeting shall be published by being exhibited for at least fourteen days on the Club Notice Board, and shall take effect at the expiration of that period or such subsequent date as may be determined by the meeting.

16. **BYE-LAWS**

- a) The Committee of Management may from time to time make, vary and rescind bye-laws regulating the affairs of the Club, but in the case of any inconsistency between any such bye-laws the Constitution shall prevail.
- b) All bye-laws made by the Committee of Management shall be published for at least fourteen days on the Club Notice Board and shall take effect as from the date of expiration of such notice or from any subsequent date as may be determined by the Committee.
- c) All new bye-laws made by the Committee shall be submitted for confirmation at the next Annual General Meeting of the Club and unless so confirmed shall cease to have effect as from the date of such meeting.

17. **RESIGNATION**

Members desirous of resigning their membership shall send notice of their resignation to the Secretary before 30 September in any year, otherwise they shall be liable for their subscriptions for that year.

18. **EXPULSION**

Any member who may be guilty of any conduct which is detrimental to the Club, may be requested by the Committee of Management to resign subject to an opportunity being given to him to explain his conduct, and failing resignation, he may be expelled from the Club by a resolution of the Committee of Management, such Resolution having been passed by a meeting of the Committee of Management at which all members were present. A right of appeal against the Resolution of the Committee of Management shall lie at the Annual General Meeting of the Club.

19. **DISSOLUTION**

- a) The Club may be dissolved by a resolution passed by a majority of members present and voted in any General Meeting, provided that the Resolution shall be confirmed by a
- b) majority of two-thirds of the members present and voting at a special General Meeting which shall be called for that purpose not less than one month thereafter.
- c) After dissolution, any surplus assets shall be distributed either to one or more community amateur sports club (including East Kilbride Sports Club) or registered charities or the SRU, for use by them in community amateur related sports.

- d) Distribution will be in such proportions as agreed by a simple majority vote at a General Meeting convened for the purpose.